



Headteacher

Gillian Jackson

Email

admin@beechfield.herts.sch.uk

Tel

01923 221269

Twitter

@BFS_Watford

Address

Gammons Lane
Watford
Herts
WD24 5TY

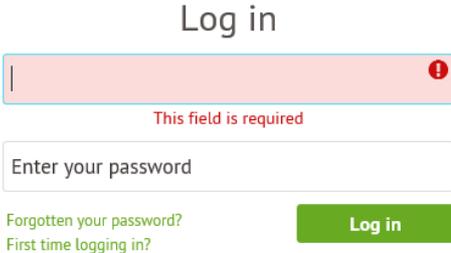
Web

www.beechfield.herts.sch.uk

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Beechfield School

Arbor Parent Portal – Set Up Instructions

Stage	Task
1 Set up	<p>On a PC, home computer or laptop – NOT A MOBILE DEVICE – use the following link for Arbor's log in: https://beechfield-primary.uk.arbor.sc/ then select the "First Time Logging in?" link, this will take you through the initial steps of logging in and then follow the set-up instructions.</p>  <p>Remember! You need to set up your Arbor Parent Account in a normal browser (ideally Chrome) so that you can enter your child's date of birth when the pop-up window appears.</p>
2 Save	Ensure you securely remember your password.
3 Save	Save Beechfield's Arbor log-in page to your favourites so you can access it easily
4 Load	 Download the Arbor Parent Portal App to your mobile phone from either Apple App Store or the Google Play Store.
5 Test	Use your log in information to access the Arbor Parent App. Confirm your child's date of birth if asked.
6 Solve	By following the steps above, you should be able to log in and easily access your child's information either through the portal or app. Should you have any issues, please first repeat the steps above, starting at Stage 1. If you continue to have difficulties logging in, then please contact the School Office.

“Be Kind, Work Hard, Love Learning”