

Agenda Number	Beechfield School Local Governing Committee Action Table - Meeting held on 20th November 2025	Person Responsible
5	Sign approved minutes via Governor Hub	Chair
7	Complete governor effectiveness survey and confirmations on Governor Hub	Jennifer Batanga / Meredith Correyo
7	Book and complete school visit before Christmas	Emma Malone / Ruth Dufton
11	Implement lockdown practice on staff inset day in January	Headteacher
12	Bring social media reputational risk to the Trust to ensure included on Trust risk register	Clerk
13	Complete required training and confirmations via National College regarding policies and declarations	Jennifer Batanga / Meredith Correyo
15	Upload IDSR (Inspection Data Summary Report) to Governor Hub for review. Add IDSR review to next meeting agenda	Headteacher / Clerk
15	Add school context and vulnerable children identification to next meeting agenda. Add individual children's case studies to summer term meeting agenda	Headteacher / Clerk
17	Send social media reputational risk item to CEO, Chair of Trustees and Trust Governance Professional to verify on Trust risk register	Clerk

Minutes of Beechfield Local Governing Committee

Meeting held on Thursday 20th November 2025 at 7pm at the school

Governor	Governor Type	16th September 2025	20 th November 2025		
Lesly Adams (chair)	Co-opted governor	Present	Present		
Jennifer Batanga	Co-opted governor	Present (online)	Absent		
James Brown	Co-opted governor	Present (online)	Present		
Meredith Correyo	Parent governor	Present (online)	Absent		
Swati Diwan (Year 4 Teacher)	Staff governor (teacher)	Present (online)	Present		
Ruth Dufton	Parent governor	Apologies	Present		
Emma Penfold	Co-opted governor	Apologies	Present		
Gillian Jackson (HT)	Headteacher	Present	Present		
Emma Lad (Clerk)	Clerk	Present	Present		
Emily Fuller (Assistant Head)	Observing	Present	Present		
Kelly Rogers	Staff governor (support)	Apologies	Present		
Ellen Shaw	Staff governor (teacher)	Present	Present		
Midhat Talibi	Co-opted governor	Present	Present		
In attendance					
Lara Carvelho	Pastoral lead (until 7.22pm)		Present		
Rachel Morgan	EYFS lead		Present		

Governor (G) challenge is highlighted in yellow *Governor actions are highlighted in italics*
Please see Appendix A: Discussion from Governor Hub ahead of the meeting

Meeting started 7pm

No	ITEM	Action
1.	Welcome, apologies and consent Jennifer Batanga and Meredith Correyo were absent. The meeting was quorate. All governors were welcomed to the meeting by the Chair.	
2.	Notification of any other business - there was no notification of any other business.	
3.	Conflict of interest with agenda items to be declared – there were no conflicts of interest declared.	
4.	The Chair introduced the 3 members of staff who would be presenting following Governors' request to address concerns previously raised. Pastoral update – Lara Pastoral report to governors Pastoral – referrals and updates Pastoral update – Lara The Pastoral lead was congratulated on her recent Award. The lead explained the support in place for children with being online through the pastoral scheme. There are a multitude of agencies being worked with at present. The Mental Health Team continues to work collaboratively with the school, with three families currently receiving support from Jasmine. Three more referrals are pending. The team is delivering Digital Resilience Workshops on Fridays, continuing from the parent workshops previously delivered by the police. The workshops cover online safety, emotional resilience, and how children should respond when concerned about something they have seen or heard online. Pastoral referrals are now managed electronically, with new starter forms introduced to gather feedback from new pupils after two weeks to ensure they are settling and making friends. The school has been chosen for a counselling placement by a qualified practitioner who will provide free counselling for two cases initially, extending to potentially four cases over a full year. Boxall data has been completed by all teachers, which is essential for making referrals to external agencies. The school has re-established contact with the Salvation Army (with new captains	

Jessica and colleagues) for Christmas support for vulnerable and pupil premium children, with a meeting scheduled for 2nd December.

G: Are you paying for the play therapy from the schools budget?

Lara: I have budgeted for it. Last year it was used for online counselling for year six but this year the need was for play therapy in the younger years. This has worked very positively this year. The school is funding play therapy through Nessie for three pupils with significant social, emotional and mental health needs and trauma. It costs around £750 for 12 sessions (approximately £63 per session one-to-one).

Lara explained that whilst costly, the service is essential for children experiencing trauma, sometimes with children's services involvement. After the initial 12 sessions funded by the school, the school requests further funding from children's services where they are involved.

G: Could we offer training to staff in this area?

Lara: We can review as long term the costs are high.

HT: There can be a conflict of interest.

Lara: I can't practise counselling where I am employed. It is ethically not sound and conflicts. Drawing and talking and ELSA can be provided by in-school staff as lower-level interventions. However, for specialised support for children with trauma or children's services involvement, qualified external therapists are essential. The need may be different next year.

Steps training was delivered as an annual review for all staff, emphasising that all behaviour is communication and everyone is responsible for behaviour at Beechfield. The training covered scripts and new paperwork. Staff can revisit materials if unsure, and Lara continues to support staff with therapeutic plans.

7.22pm Lara left the meeting.

Maths update – Swati

The maths lead had been asked to explain how she is developing pupils with potential higher attainment in maths and also what can be done to improve maths in Yr1 which had been identified as being challenging.

The lead shared her presentation for governors.

First, we prepare the children for the PMC.
The Primary Maths Challenge (PMC) is a national problem-solving competition designed to stretch confident mathematicians in Years 5 and 6. It encourages children to think creatively, apply reasoning skills, and tackle unfamiliar, non-routine questions. At Beechfield, we use PMC-style tasks to deepen challenge, strengthen mathematical resilience, and identify pupils who enjoy working at greater depth.

Swati explained the Primary Maths Challenge (PMC), a national problem-solving competition for years five and six that encourages pupils to apply reasoning skills

	and tackle unfamiliar, non-routine questions. The approach focused on different strategies rather than just getting correct answers, with children discussing which methods were most effective and identifying question traps. Not all children can sit the PMC, but every child at Beechfield experiences rich and deep-thinking challenges. For example, STEM website challenges with smaller numbers (such as 14) demonstrate that challenge is not just about big numbers but about how children are forced to think. A year three class tackled a challenge aimed at year six, exemplifying the culture that "everyone can try everything". There has been focused support to help targeted children to achieve 'Greater Depth'. G: Can you explain about year one and how they are being supported? Swati: I visited year one and they are finding it hard because of their behaviour. They don't understand the routine and so we may need to start introducing in Reception Beechfield has now moved to mastering numbers at Reception, which is a well-established programme. This should show impact in year one and year two from next year. 7.38pm Swati left the meeting Early years update – Rachel Morgan The EYFS lead had been asked to explain what actions are being taken in response to the recent HIP report There are 37 children in nursery so far, with 20 accessing 30 hours. The full-time education makes significantly better progress than children who only attend morning or afternoon sessions. For the second- or third-year running, Reception is full with 60 children. Emily and Rachel have spent considerable time improving planning and teaching following the SEA's recommendations. They have been into classes regularly for lesson snapshots, and the planning format has been amended to be more formalised whilst still allowing choosing time. The timetable has been amended to ensure high-quality teaching and learning. Activities are now skill-based. For example, if children are ordering numbers one to five, they focus on ordering rather than cutting out the numbers first, ensuring the actual learning skill is prioritised. HfL have offered two days of support to schools with low GLD. This has been offered to numerous schools in Hertfordshire to meet national standards. An inclusion visit across early years for children with SEND is scheduled for Monday. This arose from a referral for an early years advisory teacher for a specific pupil, who then offered additional support. The HT has arranged bespoke training from Herts for Learning: a twilight session for all early years staff plus a whole day in school during the spring term. The biggest goal is achieving a higher Good Level of Development (GLD).	
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	Currently projecting 68% compared to last year's 51.7%. The government is pushing for 75% by 2027. The biggest challenge is writing, which has been planned with specific focuses for each half term: last half term focused on learning sounds and writing them; this term focuses on letter formation and hearing initial sounds. Some children are already writing captions. Rachel has been running weekly parent workshops throughout autumn one and autumn two, continuing until Christmas. These 5–10-minute sessions on Monday afternoons cover what children should know, how parents can support at home, and are delivered whilst children are in one classroom. PowerPoints are uploaded to Tapestry for those attending after-school club. Attendance has improved significantly. By October half term, only 12 children had not retained all set one sounds—the lowest number in 2-3 years, demonstrating the impact of quality phonics teaching and parent engagement with home videos. The team are having a positive impact, and the HT and governors congratulated the staff on their work. The Chair noted that whilst GLD has been highlighted as an area for improvement, the school's progress by the end of Key Stage 2 is above national, demonstrating strong progress from lower starting points. 7.52pm Rachel left the meeting	
5.	<u>Minutes of the last meeting for approval and matters arising</u> <i>The minutes were approved and will be signed by the Chair via Governor Hub. All matters arising were completed or agenda items.</i>	Chair
6.	Communication from the Trust • Trustees' minutes	
7.	Chairs update Holywell Holywell is not part of the Trust yet due to land issues with the county. It may officially join by 1st December, or the process may continue longer. There is lots of collaboration across the four schools. Tanya (Holywell head) attended the recent heads of school meeting and receives support and collaboration despite not yet being officially in the Trust. SEND Leadership Lizzie is now only overseeing SEND part time and this is a change for the school. Headteacher Appraisal The Chair explained she attends the HT appraisal, and the following was explained as how well the HT is doing: Excellent school leadership Highly valued by staff Growing in strategic perspective	

	Education for all in Watford Transitioning from operational to strategic leadership The governors congratulated the HT. The HT has developed a strong teaching approach and is experiencing now with a good team around her. The HT genuinely cares about education for everyone in Watford, not just for children at Beechfield. SEND Recognition Hertfordshire County Council is recommending Beechfield as an example of good SEND provision. A visitor was surprised at the level of need but very complimentary about how the school is providing for children with high-level needs. School Development Priorities School development priorities are aligned with the Trust. The school is agile in its response to any areas of development. Governor visits The Chair asked if the starter questions had been helpful and Midhat met with Gillian and Emily on Tuesday, having regular contact. The discussion covered how the curriculum is working and improvements, particularly in writing. The progress from Reception to year six is significant. The questions were helpful as guidelines, though they also discussed additional topics. Kelly had a positive catch-up with Emily about inclusion. As a first-time governor, she found the questions provided a good starting point for understanding where to begin, with lots to learn but a really good foundation. Ruth has not yet visited but plans to before Christmas. She will use the questions and provide feedback. The Chair encouraged her to email Gillian directly at the head email address (rather than Governor Hub) to arrange a visit, or to contact Emily if Gillian is unavailable. Governors' recruitment and induction Lesly Adams and James Brown are coming to the end of their term of office in January 2026 as co-opted governors. The governors reappointed for a term of four years. <i>Governor effectiveness, confirmations and training - to be completed by all governors – Jennifer and Meredith to complete.</i> Governor role descriptions for curriculum, personal development and other areas (from matters arising) <i>Emma Malone will be coming into visit on Curriculum areas. Ruth will book a visit before Christmas to see the school and will use the questions and give feedback.</i>	Jennifer/ Meredith Emma Malone/ Ruth
8.	Finance report – sent via Governor Hub Governors were pleased to see how well the finances are doing at present.	

	G: Did you manage to get the new laptops you wanted? HT: The school has received quotes for 32 laptops for years five and six to share, creating banks of Google Chromebooks. The school is pleased to be able to afford these. The six fewer children than expected (24,000 reduction at approximately £4,000 per child) will impact next year's budget, as funding is always a year behind.	
9.	Headteacher report HT report Safeguarding report SEND report H&S inspection checklist School Plan SCR safeguarding audit Reduced Timetables: An additional child has been added to a part-time timetable through parental request for school refusal. The school has several children with emotional school-based anxiety, with two now on reduced timetables. G: How are we supporting children with reduced timetables? HT: Some have school-based anxiety and so we are working with parents and trying to reduce anxiety. We are in constant communication with HCC, and we also have safeguarding responsibility for the children when they should be in the school. G: You have to work very closely with the parents on that? HT: Yes, and all timetables are reviewed every six weeks, uploaded to HCC, with work sent home and full safeguarding responsibility maintained. Attendance: Attendance isn't as good today at 95% (compared to the reported figure), but the school is working very hard on attendance as a main focus. This time of year, brings increased sickness among younger children. The school has a small group of difficult families where attendance is challenging. At primary school, when children aren't coming to school, it's usually not the children themselves but something happening in the family. Cybersecurity Incident: Since completing the report, there has been one cyber incident in years five and six involving an online WhatsApp group with inappropriate messaging and rudeness between children (not adults). Emily contacted the PCSO, who introduced himself as the school's new PCSO and is coming in next Tuesday to speak to years five and six. The school must continue educating children that they wouldn't say these things face-to-face so cannot say them online, and that messages will be screenshot and brought to school. Behaviour Monitoring: Figures are mainly driven by children with special educational needs. There is always a reason for behaviour, though SEN children do significantly increase the figures. There are not actually many incidents from children without additional or complex needs. Discriminatory Incidents: There were five discriminatory incidents, all dealt with in line with the behaviour policy.	

	Suspensions: Four suspensions have been carried out so far. The school tries to keep suspensions to a minimum and only implements them when absolutely necessary. SEND Trust Walks: The SEND trust walks across all four schools were very positive. It was beneficial for the HT to visit all four schools with Lizzie to observe SEND provision. The school was pleased with its report. Staff Attendance: Staff attendance is always an issue. The school is being more rigorous but finds this difficult to balance with well-being. One member of staff had 11 days off for dependents last year and has already had 5 days this year, so the school has started not authorising payment for additional days. Whilst this may not reflect well on staff surveys, the school needs people to come to work. Attendance of both staff and children is being closely monitored. The Chair acknowledged how difficult it is to tread the line between being inflexible and maintaining relationships. The school knows families well and sees them every day. A strict approach from Hertfordshire attendance officers, who are not in schools, can mean children won't come to school at all. The school must balance statutory expectations with day-to-day knowledge and relationships. Assistant Headteacher Recognition: The HT praised Emily for being highly effective as assistant head, having a great impact in a very short amount of time, and being excellent to work with. Ellen seconded this, noting Emily's outstanding support to year one. Kelly emphasised Emily's approachability and that all support staff appreciate her availability for queries.																	
10.	Stakeholder engagement The staff wellbeing survey has been sent to staff and will be reported next meeting.																	
11.	Policy tracker review and policies due a) Trust policies approved – refer to Every b) School policies – refer to Every <table><tr><td>Business Continuity Plan</td><td>November 2025</td></tr><tr><td>Behaviour Policy</td><td>July 2026</td></tr><tr><td>Collective Act of Worship</td><td>February 2027</td></tr><tr><td>Equality Statement including accessibility plan</td><td>September 2028</td></tr><tr><td>Health and Safety (Local) Policy</td><td>November 2025</td></tr><tr><td>Home Learning Policy</td><td>July 2026</td></tr><tr><td>Home School agreement</td><td>November 2025</td></tr><tr><td>Marking, Feedback and Presentation Policy</td><td>February 2027</td></tr></table> Policies reviewed and approved for use: • Business Continuity Plan • Health and Safety (Local) Policy • Home School Agreement The HT explained that there have only been updates in names and practice for most of the policies. The business continuity plan has been updated with the changes from Martyns Law and to incorporate invacuation.	Business Continuity Plan	November 2025	Behaviour Policy	July 2026	Collective Act of Worship	February 2027	Equality Statement including accessibility plan	September 2028	Health and Safety (Local) Policy	November 2025	Home Learning Policy	July 2026	Home School agreement	November 2025	Marking, Feedback and Presentation Policy	February 2027	
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	The Health and Safety Policy includes changes of names and updates for gate security—gates are now locked earlier in the morning and in the evening. The Business Continuity Plan has been updated for invacuation (bringing everybody in from outside) in addition to existing evacuation procedures. This follows Martyns Law regarding schools being prepared for terrorist attacks. The school has: • Evacuation: Fire alarm, getting outside • Invacuation: Everybody outside must come in (e.g., for fire nearby, smoke approaching) • Lockdown: Intruder on site, barricade yourself in • Run/Hide: Procedures for terrorist situations G: Are we going to have a practise of invacuation at some point? HT: Evacuation has been practised before by blowing whistles and everyone joins in to bring children inside. However, lockdown is too frightening to practise with children. Staff have been asked to think calmly about what they would do in that event so they can respond without panicking. A real lockdown occurred about three years ago when someone got onto the site. The Clerk suggested that other schools are practising lockdown on staff inset days without children, checking that locks work, alarms can be heard, and staff understand procedures such as where to position children away from windows with sightlines. <i>The HT will implement at the January staff inset day.</i>	HT
12.	<u>Risk register</u> <i>Social media – reputational risk – clerk to bring to the Trust to ensure included.</i> The school is no longer using X (formerly Twitter). Emily has set up an Instagram account—the username is "beechfieldschool" (all one word) with everything in one account for ease of record-keeping. Instagram is more user-friendly and more people are using it.	Clerk
13.	Training <i>Governor training booked /to be booked/ completed with <u>National College</u></i> <i>The Clerk confirmed that most governors have completed required training via National College. New governors should check they have received emails from National College. Jennifer and Meredith still need to complete confirmations regarding policies and declarations.</i>	Jennifer/ Meredith
14.	<u>Governor monitoring reports</u> – discussed previously	
15.	Clerks update The Clerk explained that the Ofsted inspection framework has changed. Beechfield's last inspection was June 2022, so if lucky, the next inspection won't be until autumn 2026. Main changes governors need to understand:	

	1. The IDSR (Inspection Data Summary Report) has been updated to show trends over three years. Only the school can access this HTML document. It should be presented at the next meeting as inspectors will likely discuss identified issues in the initial call with the headteacher. 2. School context in terms of vulnerable groups and safeguarding risks. This is in the school self-evaluation form (SEF). 3. The new inspection follows six vulnerable children or children identified as vulnerable within the school. For the summer term governor day, governors could follow aspects of these children's experiences—for example, curriculum adaptations, following a pupil premium child's "day in the life", or a SEND child, understanding how vulnerable groups are identified through Boxall profiles and pastoral work. The HT has screenshot the IDSR and will upload it to Governor Hub for review. Most areas are "significantly plus" with lots of green. The HT is attending Ofsted training on 3rd December to better understand how to explain it to governors. James Roach and the Trust will provide overall training on the new Ofsted inspection framework. However, governors need specific Beechfield information spread over the next two meetings: understanding the IDSR, school context, and vulnerable children. When inspectors question governors for an hour, they now need more detailed responses about these three areas. The HT suggested doing case studies on particular vulnerable children that individual governors can review and then meet with the children. <i>The IDSR and how children are identified as being vulnerable will be reviewed at the next meeting. Individual children's case studies will be reviewed at the summer term meeting.</i>	HT/ Clerk (agenda)												
16.	Any other business – none requested at the beginning of the meeting.													
17.	Future Dates <table><tr><th>Date</th><th>Start</th><th>End</th><th>Location</th></tr><tr><td>Tue 3 Feb 2026</td><td>19:00</td><td>21:00</td><td>online</td></tr><tr><td>Tue 30 Jun 2026</td><td>09:00</td><td>15:30</td><td>school</td></tr></table>	Date	Start	End	Location	Tue 3 Feb 2026	19:00	21:00	online	Tue 30 Jun 2026	09:00	15:30	school	
Date	Start	End	Location											
Tue 3 Feb 2026	19:00	21:00	online											
Tue 30 Jun 2026	09:00	15:30	school											
18.	Items to be sent to CEO, Chair of Trustees and Trust Governance professional by the clerk Social media as reputational risk – verify on Trust risk register	Clerk												

4.	Matters arising from 16.09.25
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4	Follow up with James Brown on Governor Hub multi-factor authentication access issues	Clerk – completed
6.	Minutes from 01.07.25 were approved and will be signed via Governor Hub by the chair.	Chair - completed
8	Send reminder emails to all governors to complete annual declarations on Governor Hub	Clerk- item 7b
9	Governor effectiveness survey to be completed by all governors (45% completed). The clerk has sent a reminder via Governor Hub.	Clerk – item 7b
9	Draft governor role descriptions for curriculum, personal development and other areas for November meeting	Chair/Emily Lawson – item 7c
9	WhatsApp group proposed for meeting reminders (James Brown noted he doesn't use WhatsApp, and the chair will message separately)	All governors – completed
11b	Provide health and safety report for November meeting	HT – item 9
11c	Present Condition Improvement Fund report when received	HT – item 9
11k	Arrange for Lara to attend November meeting to present pastoral overview (5 minutes)	HT/Clerk – item 4
13	Policies for November 2025 review noted: Business Continuity Plan, Health and Safety (Local) Policy, Home School Agreement.	HT – item 11
15	Complete National College training (safeguarding update and cybersecurity) by 1st November	All governors – item 7b
16	Arrange school visits before November meeting in agreed focus areas	All governors – item 14
16	Confirm governor role allocations and arrange visits with designated staff leads	Meredith/Ruth/Midhat – item 7

Appendix A: Discussion from Governor Hub ahead of the meeting

Gillian Jackson about 4 hours ago
Apologies it is so late

Health and Safety check
<https://app.governorhub.com/document/691f3e66d66fb72a5955ddef/view>

Attendance report from AIO
<https://app.governorhub.com/document/691f3ec1463e77419257cc3a/view>

See you all later

Everyone

Emma Lad about 4 hours ago
Hello

Here is the link for tonight - 20th November 2025 at 7pm [via Teams](#).

Documentation linked here: [2. 18.11.25](#)

Everyone

James Brown 2 days ago
I have looked at most of the documents and the following things came to Mind:

HT Power Point:

Are all the items marked Urgent and Essential in the Conditions Survey been budgeted for ?
How much will the 6 less children than expected reduce the income?
Have you any indications that the improving Pupil attendance will continue?
Was the Staff Attendance about normal for this time of year?

Is the level of Pupils with SEND stable?

I assume you have a plan for any HIP Actions Not yet completed?

Safeguarding Report

I assume that the Blanks in the Action Require Sections means nothing more to do.?

SEND Report

Leaders at Beechfield Primary School have established highly effective systems and provision to support pupils with SEND and vulnerable pupils. (Well done)

H&S Report

Are the Minor injuries levels so far this year much as usual?

Home School Agreement:

Do and parents refuse to sign and if the do what would be the consequences?

Safeguarding Audit: Section 3: Safeguarding Effectiveness

Are there answers to the blank Evidence/Response sections ?

Best Wishes

James

Everyone

• Gillian Jackson

Dear James

Thank you for the questions and for reading all of the documentation

HT Power Point:

Are all the items marked Urgent and Essential in the Conditions Survey been budgeted for ? Most of the C1s (most urgent) have been budgeted for the others will be budgeted for next year.

How much will the 6 less children than expected reduce the income?

Yes in the projections - each child is around 4000

Have you any indications that the improving Pupil attendance will continue?

Yes we will continue to look at this weekly so this trend continues

Was the Staff Attendance about normal for this time of year?

It is still higher than we would like but have had specific reasons for the absences.

Is the level of Pupils with SEND stable?

We have had an EHCP consultation come through this week for a child to join in Year3. We have sent a letter back to county to say we can't meet need and parents haven't visited our school.

We have 2 pupils joining specialist provision one in December - Breakspear and one in January who is going to a special school in Luton.

I assume you have a plan for any HIP Actions Not yet completed?

Yes! We are working on actions

Safeguarding Report

I assume that the Blanks in the Action Require Sections means nothing more to do.?

Yes

SEND Report

Leaders at Beechfield Primary School have established highly effective systems and provision to support pupils with SEND and vulnerable pupils. (Well done)

H&S Report

Are the Minor injuries levels so far this year much as usual? Around the same.

Home School Agreement:

Do and parents refuse to sign and if the do what would be the consequences? No consequence

Safeguarding Audit: Section 3: Safeguarding Effectiveness

Are there answers to the blank Evidence/Response sections ? Safeguarding is effective
about 4 hours ago

Emma Lad 2 days ago

Hello! This is just a friendly nudge to (re)confirm the following on GovernorHub: "I agree to abide by the Whistleblowing policy" (via the following link). It is now overdue. Note: this message has only been emailed to those needing to (re)confirm so if you are viewing this on the noticeboard and haven't got the email you are all good to go. Thanks!

[Link to your Profile Page](#)

Emma Penfold

+5 more

Emma Lad 2 days ago

Hello! This is just a friendly nudge to (re)confirm the following on GovernorHub: "I agree to abide by the Child protection policy" (via the following link). It is now overdue. Note: this message has only been emailed to those needing to (re)confirm so if you are viewing this on the noticeboard and haven't got the email you are all good to go. Thanks!

[Link to your Profile Page](#)

Emma Penfold

+5 more

Emma Lad 2 days ago

Hello! This is just a friendly nudge to (re)confirm the following on GovernorHub: "I agree to abide by the Academies Trust handbook" (via the following link). It is now overdue. Note: this message has only been emailed to those needing to (re)confirm so if you are viewing this on the noticeboard and haven't got the email you are all good to go. Thanks!

[Link to your Profile Page](#)

Emma Penfold

+5 more

Emma Lad 2 days ago

Hello! This is just a friendly nudge to (re)confirm the following on GovernorHub: "I have read and understood Keeping Children Safe in Education 2025" (via the following link). It is now overdue. Note: this message has only been emailed to those needing to (re)confirm so if you are viewing this on the noticeboard and haven't got the email you are all good to go. Thanks!

[Link to your Profile Page](#)

Emma Penfold
+6 more

Emma Lad 2 days ago

Hello! This is just a friendly nudge to (re)confirm the following on GovernorHub: "Confirm your declaration of interests" (via the following link). It is now overdue.
Note: this message has only been emailed to those needing to (re)confirm so if you are viewing this on the noticeboard and haven't got the email you are all good to go. Thanks!

[Link to your Profile Page](#)

Emma Penfold
+7 more

Emma Lad 2 days ago

Hello! This is just a friendly nudge to fill out your Effectiveness form. It will only take five to ten minutes to do.

Note: this message has been emailed to those needing to fill it out so if you are viewing this on the noticeboard and haven't got the email you are all good to go!

[Link to your effectiveness for Beechfield School](#)

Swati Diwan
+2 more

Lesly Adams 3 days ago

Hi All

A gentle reminder that our governors' meeting is online at

7pm on THURSDAY THIS WEEK

look forward to seeing you all there

If you could have a visit planned (if not already done) by then that would be great

Everyone

Gillian Jackson 6 days ago
Hi

Here is the safeguarding review of Beechfield from James Roach

<https://app.governorhub.com/document/69177f24335fba7d9732ff1f/view>

Everyone

Fiona Lawrence 6 days ago

Good afternoon,

I have just uploaded our newsletter sent out to parents and staff today and includes a trip to the Houses of Parliament and an award for Lara, our Pastoral Lead.

Kind regards

Fiona

Everyone

Gillian Jackson 6 days ago

Please find pastoral reports below

<https://app.governorhub.com/document/6916e8cf1572c2b7343e8e2f/view>

<https://app.governorhub.com/document/6916e8d9335fba7d97e88cae/view>

Everyone

Lesly Adams 7 days ago

Thank you Gillian for all the information - comprehensive as always!

Just a couple of questions-

1.Attendance seems to have improved ?well done.

2.2 parents 'prosecuted for poor school attendance' could you please explain..is this the same as the fines for taking the children out of school on holiday etc..?

3.1 Missing Persons notification..please explain

4.Please talk to us in the meeting about our Young Carers..how do we identify them and how do we support them?

5.You list the actions already in place following the HIP report..have you been able to see and impact yet?

6. Could you talk to us about the support we will be getting from HfL for our EYFS as they have seen that our GLD is low (whilst acknowledging that progress is clearly good as KS2 SATS show us above National.

7 FINALLY - WONDERFUL to see the awards and recognition for the amazing Pastoral support in our school (and in the Trust) Special mention must go to Lara..Well Done Lara!!!!

Everyone

Gillian Jackson

Thank you very much for the questions

1. Attendance seems to have improved ?well done. Yes but there is still work to be done. We have two pupils that i will be sending a 'Notice to Improve' to for attendance and punctuality. Absence is still higher than we would like so we will continue with the weekly monitoring and communication with parents to improve this.

2.2 parents 'prosecuted for poor school attendance' could you please explain..is this the same as the fines for taking the children out of school on holiday etc..? Yes this is fines.

3.1 Missing Persons notification..please explain

A child from school ran away from home and couldn't be found by parents so the police were called. This is not the first occasion and Children's Services are working closely with the family as well as other external agencies.

4. Please talk to us in the meeting about our Young Carers..how do we identify them and how do we support them?

We know there are 7 young carers. Lara has support in place for these children. She can tell you more in her presentation to governors on Thursday.

[5. You](#) list the actions already in place following the HIP report..have you been able to see and impact yet?

Yes we have seen more focused teaching in Reception. Remodelling the planning and supporting with PPA time has helped the teachers plan for learning not just activities.

6. Could you talk to us about the support we will be getting from HfL for our EYFS as they have seen that our GLD is low (whilst acknowledging that progress is clearly good as KS2 SATS show us above National.

We are having an Inclusion EYFS HFL meeting in a couple of weeks to talk about the needs of the cohort and support in place. HFL are also offering us two other visits - not quite sure yet what this will look like. We are also paying for HFL to provided high quality adult interactions training in January and to come and spend a day supporting staff in February 26.

7 FINALLY - WONDERFUL to see the awards and recognition for the amazing Pastoral support in our school (and in the Trust) Special mention must go to Lara..Well Done Lara!!!!
Completely in agreement!
6 days ago

Gillian Jackson 7 days ago
Home school agreement in PDF
<https://app.governorhub.com/document/69161836eddd1fb128ee5cbc/view>

Everyone

James Brown
Great
7 days ago

Gillian Jackson 7 days ago
<https://app.governorhub.com/document/6916169cfb755126ec7801c6/view>
Please find school plan on link above

Everyone

Gillian Jackson 7 days ago
Good afternoon,

Please find attached the documents for the meeting next Thursday

HT report
<https://app.governorhub.com/document/6915d94c52ddcb71122efd29/view>

Safeguarding

<https://app.governorhub.com/document/6914bde09baf6bc643a7319b/view>

SEND report

<https://app.governorhub.com/document/6915b75bc8b86c0bff566c3a/view>

Policies for review

<https://app.governorhub.com/document/6914bd8eba556163a6aebb1d/view>

<https://app.governorhub.com/document/6914bdc694b73c2e0bc6eb56/view>

Not sure why Home school agreement is not showing - will look into this

Health and Safety report

<https://app.governorhub.com/document/6915cd9794b73c2e0b1a153a/view>

Thanks

Gillian

Everyone

- James Brown

On the Website the Home School Agreement is a .pdf file. Not a Publisher File

7 days ago

James Brown 7 days ago

Dear Gillian, I cannot access the Home School agreement as a Publisher File

Gillian Jackson

- Lesly Adams

Thank you Gillian for all the information - comprehensive as always!

Just a couple of questions-

- 1.Attendance seems to have improved ?well done.
 - 2.2 parents 'prosecuted for poor school attendance' could you please explain..is this the same as the fines for taking the children out of school on holiday etc..?
 - 3.1 Missing Persons notification..please explain
 - 4.Please talk to us in the meeting about our Young Carers..how do we identify them and how do we support them?
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